

	Open Learning Exchange (OLE) Nepal				
	<u>Terms of Reference (TOR) for Submission of Sealed Quotation</u>				
	Open Learning Exchange (OLE) Nepal, a non government organization, requests for the submission of sealed quotation for supply and delivery of an Application Server for KDDI Foundation, Japan supported iOCR project.				
1	Sealed Quotation Reference	80813applicationserver			
2	Purpose:	Supply and delivery of 1 unit of application server			
3	Date for bid submission:	29 Feb. 2024	Bid received after this time shall be rejected.		
4	Date of bid opening:	1 Mar. 2024	11:00 AM	Minimum 3 bids have to be received for opening the tender.	
5	Submit bid in a sealed envelope addressed to:	Procurement Department (80813applicationserver)			
		Open Learning Exchange (OLE) Nepal			
		Sanepa, Lalitpur 2, Nepal			
		https://olenepal.org/contact-us/ (location map)			
6	Method of submission:	Courier or Hand delivery in a sealed envelope marked "80813applicationserver" and sealed with office stamp and tape.			
7	Documents to be submitted	a.	Bid form		
		b.	Cover letter with the bid reference number		
		c.	Bid bond of 2.5% of bid amount to be submitted in any of the of the following methods:		
		d.	Original Bid bond (guarantee) issued from A class commercial bank and valid for 1.5 months addressed to Open Learning Exchange Nepal		
			or Manager's cheque in the name of Open Learning Exchange Nepal		
			or Original bank deposit voucher of the fund deposit in account # 05002050001406 at Nepal Investment Mega Bank Ltd.under account name Open Learning Exchange Nepal		
		e.	Copy of up-to-date renewed registration documents		
		f.	Company profile		
		g.	Copy of the agency/ distributorship		
		h.	Letter of non conflict of interest (COI) signed and stamped by authorized person		
			<i>*All copy documents, letter, form to be signed by authorized person and stamped.</i>		
8	Terms:				
	Specification	a.	<u>Goods as specified in specification to be supplied and delivered at OLE Nepal office at Sanepa, Lalitpur 2, Nepal. For location, visit https://olenepal.org/contact-us/</u>		
	Warranty	b.	Replacement warranty period of one year for all supplied equipment under this bid		
	Bid bond	c.	Bid bond of 2.5% of the bid amount valid for 2 months from date of submission		

	Performance bond	d.	Performance bond of 5% of the contract/bid amount from A class commercial bank valid for 1 month period to be submitted after signing the contract		
	Delivery time	e.	Supply and delivery: By maximum 21 days from the date of award of contract.		
	Payment	f.	In 10 days upon supply, delivery and checking/ testing.		
	Annual turnover	g.	Bidder should have annual turnover of minimum NPR 1 million in the last fiscal year.		
	Evaluation	h.	Qualified bids shall be evaluated and bidder shall be notified of selection based on the evaluation.		
	Acceptance of sealed bid	i.	OLE Nepal reserves the right to accept, reject or cancel the bids, in full or partial, without assigning any reason whatsoever		
	Sealed bidding party	j.	Only one sealed bid can be submitted by one party. Another party with same promoters and even one promoter involved can not submit the separate bid.		
		k.	Invoice should be in the name of Open Learning Exchange Nepal and PAN no: 302833869		
	Quotation validity	l	1 month		
9	Specification:				
A.	1 unit of Application Server with following specifications				
	Mother Board	ASUS ROG STRIX B650E Gaming wifi (ATX)			
	CPU	AMD Ryzen 9 7950X			
	GPU	Nvidia Geforce RTX 4060			
	Storage	2TB NVMe SSD			
	RAM	32GB DDR4-6000MHz			
	Casing	Suitable			
	CPU Cooler	High quality quiet cooler (liquid cooling not required)			
	Power Supply Unit	Suitable to match GPU and other overall wattage requirement			
	Monitor	Branded 17 inches			
	Operating System	Windows 11 Genuine			
	Warrenty	1 year on all the components			