

जि.प्र.का.काठमाडौं दर्ता न.२९८/०६४/०६५ स.क.प.आ.न.२३६७१ पान न.३०२८३३८६९ दर्ता ठेगाना: व.न ११, काठमाडौं

Terms of Reference (ToR)

**Position: Robotics Fellows** 

Required No.: 2

### About the organization

Open Learning Exchange (OLE) Nepal is a social benefit organization dedicated to enhancing teaching-learning in schools through the integration of technology and to provide uniform access to quality educational materials across different geographic areas and socio-economic strata.

We are a team of social workers, educators, designers, developers, and individuals dedicated to leveraging technology to improve the quality of education in public schools across Nepal. To learn more about our team, visit: https://olenepal.org/our-team/

## Fellowship program - Robotics

This fellowship offers an exciting opportunity to work alongside experienced professionals and expand your knowledge and skills in the field of teaching, learning.

### Position: Fellowship (Robotics Program Facilitator/Documentation Fellow) - 2

The person will help in documenting the progress and outcomes of the Robot Programming workshops while also taking charge of facilitating engaging sessions for young school students.

#### Responsibilities:

- Make tutorial guidelines for the teachers/students for future reference. (Which includes making audio, video, and text documentation.)
- Looking after logistic management during school visits.
- Travel to Lalitpur-based schools on a periodic basis to oversee program progress.
- Assist and support teachers and students in running the robotics program.
- Write reports of school visits.
- Ensure security of office equipment including Robotic kits and their maintenance.
- Support management and implementation of robotics challenge events and any other project related tasks.



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# Requirements:

- Candidates with special interest in science, technology, pedagogy and computers.
- Interest in basic programming and teaching.
- Fluency in Nepali and basic communication skills in English.
- General knowledge and understanding of computer programming and software is a plus.
- Need to be committed for a period of at least six months full-time.
- Interest in facilitating events.